



Transportation,
Infrastructure and Energy

**Gas Tax -
Notional Allocation
Capital Investment Plan Application
(GT-NA-CIP)**

Please Prepare a Separate Plan for Each Project



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Infrastructure and Energy

**GAS TAX - NOTIONAL ALLOCATION
CAPITAL INVESTMENT PLAN APPLICATION
(GT-NA-CIP)
(Please Prepare a Separate Plan for Each Project)**

Project Title	
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1. Contact Information

Legal Name of Applicant		
Street Address/P.O. Box		
Community/Town/City of		Postal Code
Municipal Tel	Municipal Fax	Municipal Email
Contact Name		Official Title
Street Address/P.O. Box		
Community/Town/City of		Postal Code
Home Tel	Home Fax	Home Email

2. Eligible Project Categories (Check only one box that applies to your project)

Wastewater		Water	
Local Roads/Bridges		Highways	
Short Sea Shipping		Short Line Railroad	
Regional/Local Airports		Broadband Connectivity	
Public Transit		Cultural	
Solid Waste		Community Energy	
Brownfield Redevelopment		Sport Infrastructure	
Recreational Infrastructure		Tourism Infrastructure	
Disaster Mitigation		Capacity Building	

3. Project Information

Brief Project Description (Short description of issue and physical work required to resolve the issue):	
Project Location (Street Address or PID)	Municipality
Province	Postal Code
Nearest Start/End Intersections or PIDs or Civic Addresses (If not one location)	
Signed & Sealed Council Resolution Included? Y / N	Date of Resolution

4. Estimated Eligible Costs

Cost Breakdown	Amount
Design/Engineering	\$
Construction/Demolition	\$
Contingency	\$
Other (Specify)	\$
Other (Specify)	\$
Net HST (Total HST \$ _____ minus 5% HST rebate \$ _____) =	\$
Total Eligible Costs	\$

5. Proposed Project Financing

Year	Estimated Project Cost*	NA Gas Tax Funding**	Municipal Funding	Other Funding (Specify)	Total Funding
2014-2015					
2015-2016					
2016-2017					
2017-2018					
2018-2019					
TOTALS					

*This amount is the municipality's estimate of the total eligible project costs. If other municipalities are involved in this project, please indicate only the portion of the project that relates to your municipality.

**The Gas Tax Funding is the amount of the municipality's Gas Tax Allocation that the municipality requests be provided for this project.

6. Proposed Sources of Funding

Projects involving funding from other sources require confirmation that the funding has been approved.

Project Funding Sources	Confirmed	Amount
Gas Tax Notional Allocation		\$
Applicant's Share	Y / N	\$
Other Provincial Source (Specify)	Y / N	\$
Other Federal Source (Specify)	Y / N	\$
Other (Specify)	Y / N	\$
Other (Specify)	Y / N	\$
	Total	\$

7. Project Timelines

Activity	Start Date	Completion Date
Tender or Request for Quotation Date		
Tender or Request for Quotation Award Date		
Design/Engineering Date		
Other (Specify)		
Expected Construction Start/Completion Dates		

8. Beneficial Impact of Project

8.1 Outline the benefits of the completed project for your municipality (See Attached Schedule "H" (Outcomes). Please select those that are applicable to your project. (Example – Water Category - # of meters of supply pipes installed, repaired or replaced = 2,500 meters)

8.2 Indicate your municipality's progress on improving local planning and asset management:

9. Base Amount

Under the permanent program, the Province must ensure that the Gas Tax Fund investments are incremental. In order to comply with this, we require municipalities to provide information on their expenditures for capital infrastructure.

Please provide your municipal expenditure for the permanent Gas Tax (GT) categories listed below. Include only the municipal capital spending on projects which fit in the eligible infrastructure categories. For projects which were cost-shared through programs such as BCF-CC, only include the municipal share of the project costs. **ALL MUNICIPAL INFRASTRUCTURE CAPITAL WORKS THAT ARE COVERED UNDER THE GT CATEGORIES SHOULD BE INCLUDED**, including those only funded through municipal funds. (CONTACT THE SECRETARIAT AND WE WILL PROVIDE YOU WITH AN ELECTRONIC VERSION or you can download from the TIE website. Otherwise, if you need further lines under the categories, attach a separate sheet with the additional projects listed when you submit the CIP.)

GAS TAX - BASE AMOUNT				
Categories	Capital Expended Amounts			
	2010/11	2011/12	2012/13	2013/14
Water				
Example: Logan Road Water Ext.	0	0	550,000	400,000
Drinking Water				
Wastewater				
Local Roads and Bridges				
Sport Infrastructure				
Public Transit				
Community Energy Systems				
Recreational Infrastructure				
Tourism Infrastructure				
Cultural Infrastructure				
Short-Sea Shipping				
Short-Line Rail				
Regional and Local Airports				
Broadband Connectivity				
Solid Waste				
Brownfield Redevelopment				
Disaster Mitigation				
Highways				
Capacity Building				

10. Project Review Requirements

The following are requirements of the program:

Application includes signed & sealed Council Resolution supporting the application	Y / N
Application includes approval from Council if any municipal funds are to be spent	Y / N
Applicant accepts responsibility for the project's ongoing operations and maintenance costs	Y / N
Applicant agrees to purchase and install signage when required through communications. (Eligible project cost)	Y / N
Applicant agrees to participate in Province-wide Asset Management Program	Y / N
Applicant confirms that arrangements have been made to hire an Auditor	Y / N
Applicant confirms that the proper budgetary process, through the <i>Municipalities Act</i> has been followed for this project and has the authority (Power –s30-31) to carry out the project.	Y / N
Applicant confirms that the project has not been awarded or started	Y / N
CAO and one councilor have attended a Gas Tax Notional Allocation training session	Y / N

11. Capital Investment Plans returned to:

Infrastructure Secretariat

P.O. Box 2000, Charlottetown, PE C1A 7N8

Toll Free #: 1-888-240-4411

Tel: 902-620-3380 Fax: 902 620-3383

Email: CPEI-Infrastructure@gov.pe.ca

The Council of the **COMMUNITY OF** _____ does hereby submit this application to the Notional Allocation Capital Investment Plan Fund, which has been approved at a Council meeting dated _____, 20__ .

In providing this submission, the Council declares that the above is, to the best of its knowledge and belief, true in substance and in fact.

MAYOR/CHAIR (Sealed signature)

Date

CHIEF ADMINISTRATIVE OFFICER (Sealed signature)

Date

SHEDULE "H"

GTF PROJECT CATEGORIES	DESCRIPTION	INDICATORS	NATIONAL OBJECTIVES
Sport Infrastructure	Construction, renewal or material enhancement of amateur sport infrastructure.	<ul style="list-style-type: none"> • # of residents who will benefit from increased access to new or upgraded sport facility • % or# in increase of sporting events held per year as a result of investment • % increase in visitors (sport tourism) to the community as a result of the investment • increase in ice surface, seating, public spaces, etc. as a result of investment 	Strong Cities and Communities
Recreational Infrastructure	Construction, renewal or material enhancement of recreational facilities or net works.	<ul style="list-style-type: none"> • # of km of recreational paths built or extended or improved • % of residents who will benefit from the investment • increase in the # of users as a result of investment 	Strong Cities and Communities
Cultural Infrastructure	Construction, renewal or material enhancement of infrastructure that supports arts, humanities, and heritage.	<ul style="list-style-type: none"> • # of residents served by new or upgraded cultural facilities • % increase in visitors to the community as a result of the investment • % or # in increase of cultural events held per year as a result of investment 	Strong Cities and Communities
Tourism Infrastructure	Construction, renewal or material enhancement of infrastructure that attract travelers for recreation, leisure, business or other purposes.	<ul style="list-style-type: none"> • increase in # of visitors and/or length of stay and/or quality of stay as a result of investment • % growth in the # of room-nights sold over a comparable period of time • # of businesses created or expanded as a result of investment 	Strong Cities and Communities
Disaster Mitigation Infrastructure	Construction, renewal or material enhancement of infrastructure that reduces or eliminates long-term impacts and risks associated with natural disasters.	<ul style="list-style-type: none"> • % of services projected to be protected due to the new mitigation infrastructure • % of properties projected to be less at-risk due to the new mitigation infrastructure • # or % of population projected to be less at-risk due to the new mitigation infrastructure • \$ of Disaster Financial Assistance Arrangement funding and/or emergency response costs estimated to be reduced due to the new mitigation infrastructure, based on a previous or comparable event • % of at-risk infrastructure that is better protected as a result of the new mitigation infrastructure • % of mitigation plan that is implemented 	Strong Cities and Communities

GTF PROJECT CATEGORIES	DESCRIPTION	INDICATORS	NATIONAL OBJECTIVES
Capacity Building	Includes investments related to strengthening the ability of Local Governments to develop long-term planning practices.	<ul style="list-style-type: none"> • # of Capacity Building projects investing in asset management and/or long term municipal planning • # of Integrated Community Sustainability or Capital Investment Plans resulting from Capacity Building investments 	Strong Cities and Communities
Local Roads and Bridges and Highways	Roads, bridges and active transportation infrastructure (active transportation refers to investments that support active methods of travel. This can include: cycling lanes and paths, sidewalks, hiking and walking trails) and Highway Infrastructure	<ul style="list-style-type: none"> • # control signals or other devices • # of claims due to potholes over a set period of time • # of EDU's benefiting from reduced noise • # of km improved/resurfaced to a PT standard • # of lane-kilometers of road surface repaired • # road structures and \$ (e.g. 1 culvert @ \$2,000) • average daily traffic of freights and/or passenger traffic on new section of highway • change in average travel speed • change in International Roughness Index (IRI) • change in road availability in Km/106 persons or road density in Km/1,000sq.km • change in road capacity • change in the rate of accidents/fatalities or injuries • change in the rate of deterioration of an existing asset due to improvements • change in volume of freight (tone-km/yr) • change in volume of traffic (veh-km/yr) • length (km) and # residents commuter bikeway is available to • length (km) of shortest alternative route w/o bridge • length (km)and # residents sidewalk is available to • length (m) and # spans of bridge • meters of storm drainage installed • reduction in noise levels (db or other measure) measured • travel time saved as a result of new highway 	Productivity and Economic Growth

GTF PROJECT CATEGORIES	DESCRIPTION	INDICATORS	NATIONAL OBJECTIVES
Short Sea Shipping	Construction, renewal or material enhancement of infrastructure related to the movement of cargo and passengers around the coast and on inland waterways, without directly crossing an ocean.	<ul style="list-style-type: none"> • increase in the fleet, cargo or passenger capacity • change in the frequency of service as a result of investment • increase in the amount of cargo moved • change in the loading and unloading time per unit handled as a result of investment • increase in the # of passengers transported • change in storage capacity • change in average vessel waiting time between end of loading and start of voyage, or between arrival and start of unloading • change in average time between ports/terminals 	Productivity and Economic Growth
Regional and Local Airports	Construction, renewal or material enhancement of airport-related infrastructure.	<ul style="list-style-type: none"> • change in the # of aircraft take-offs or landings at an airport over a determined period of time (one arrival and one departure are counted as two movements) • change in the # metric tonnes of freight or mail loaded or unloaded at the airport over a determined period of time • increase in the # of passengers over a determined period of time • decrease in the # of occurrences (incorrect presence of an aircraft, vehicle, or person on the protected area of a surface designated for the landing and take-off of aircraft) • change in the # of reported public injuries per month • change in # of occupational injuries reported per month 	Productivity and Economic Growth
Broadband Connectivity	Infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities.	<ul style="list-style-type: none"> • # of premises with internet access as a result of project • # of premises with enhanced broadband service as a result of project • change in quality broadband service achieved 	Productivity and Economic Growth
Public Transit	Infrastructure that supports a shared passenger transport system which is available for public use.	<ul style="list-style-type: none"> • # additional riders using public transit per \$1,000-annum investment • liters of fuel saved due to more efficient of assets • Reduction in transit travel time due to a more efficient system (e.g. hours per annum) • # additional riders receiving passenger and traffic information • % and /or liters of fuel saved • # assets and \$ (e.g. 1 bus @ \$100,000) • # assets and \$ (e.g. 1-100 sq.ft. building @ \$100,000) • # additional riders using public transit per \$1,000-annum • # assets and \$ (e.g. 1-wheelchair lift @\$10,000) 	Productivity and Economic Growth

GTF PROJECT CATEGORIES	DESCRIPTION	INDICATORS	NATIONAL OBJECTIVES
Drinking Water	Infrastructure that supports drinking water conservation, collection, treatment and distribution systems.	<ul style="list-style-type: none"> • # and value of components (e.g. 10 metre readers @ \$10,000) • # and/or % increase of equivalent dwelling units (EDU's) that can be serviced. • # EDU's with protected water supply • # of meters of supply pipes repaired or replaced servicing # of EDU's • increase in capacity for water storage (m³ and/or %) • increase in capacity to treat water (m³ and/or %) • increase in capacity to treat water to a higher standard (m³ and/or %) • KWH saved using new more efficient pumps • volume and/or % of water conserved by replacing deteriorated or aging components • volume of water protected (m³ per time frame) • volume of storage maintained by replacement facility (m³) • volume of treated water made available for domestic or commercial use (m³ per time frame) • volume of water conserved by new systems 	Clean Environment
Wastewater	Infrastructure that supports wastewater and storm water, collection, treatment and management systems.	<ul style="list-style-type: none"> • # and value of components (e.g. 1 software program @ \$10,000) • # manholes replaced • # of EDU connections made available by new facility • # of EDU's that can be serviced or remain in service • # of meters of pipes installed, repaired or replaced • # of meters of supply pipes repaired or replaced servicing # of EDU's (m³ per time frame and/or %) • additional volume of wastewater treated (m³ per time frame) • data collected (e.g. flow rates) • increase in capacity to treat water to higher standard (m³ per time frame and/or %) • KWH saved using new more efficient pumps • reduction in # of days infrastructure is flooded • reduction in chemical use, or solid waste (weight and type per annum) • reduction in untreated wastewater (m³ per time frame) 	Clean Environment

GTF PROJECT CATEGORIES	DESCRIPTION	INDICATORS	NATIONAL OBJECTIVES
Solid Waste	Infrastructure that supports solid waste management systems including the collection, diversion and disposal of recyclables, compostable materials and garbage.	<ul style="list-style-type: none"> • metric tons of solid waste recycled • increase in metric tons of compost recycled • # and value of projects (+rational) 	Clean Environment
Community Energy Systems	Infrastructure that generates or increases the efficient usage of energy.	<ul style="list-style-type: none"> • decrease in KWH consumed • Volume of furnace oil conserved (litres per time frame) • # of systems and type of technology (e.g. 3 wood boiler and 1 window) • increase in KWH generated per \$1,000 investment • decreased volume of fuel consumption per \$1,000 investment • # of systems and type of technology (e.g. 3 wood boiler) • decrease in KWH consumed due to more efficient lighting • # units of lights 	Clean Environment
Brownfield Redevelopment	<p>Remediation or decontamination and redevelopment of a brownfield site within municipal boundaries, where the redevelopment includes:</p> <ul style="list-style-type: none"> - The construction of public infrastructure as identified in the context of any other category under the GTF, and/or; - The construction of municipal use public parks and publicly-owned social housing. 	<ul style="list-style-type: none"> • area (m2) of remediated site • increase in local property tax base as a result of project • average % increase in local property values as a result of project • # of new residential units, businesses and/or institutions on redeveloped site 	Clean Environment